



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

Table of Contents

Health and Safety Plan	3
Type of Reopening	4
Pandemic Coordinator/Team	5
Key Strategies, Policies, and Procedures	6
Cleaning, Sanitizing, Disinfecting and Ventilation	7
Social Distancing and Other Safety Protocols	8
Monitoring Student and Staff Health	12
Other Considerations for Students and Staff	13
Health and Safety Plan Professional Development	15
Health and Safety Plan Communications	16
Health and Safety Plan Summary	17
Facilities Cleaning, Sanitizing, Disinfecting and Ventilation	17
Social Distancing and Other Safety Protocols	17
Monitoring Student and Staff Health	18
Other Considerations for Students and Staff	19
Health and Safety Plan Governing Body Affirmation Statement	20

This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Jim Thorpe Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

(SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening: 9/8/20

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning

and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
John Rushefski	Superintendent	Both (Plan Development and Response Team)
Jerome A. Brown Jr.	Pandemic Coordinator/Director of Technology & Information Service	Both (Plan Development and Response Team)
Katherine Doll	Administration/Coordinator of Academic Services and Federal Grants	Both (Plan Development and Response Team)
Lori Lienhard	Administration/Director of Security & Interim Transportation Director	Both (Plan Development and Response Team)
Thomas Lesisko	Administration/Jim Thorpe Area High School Principal	Both (Plan Development and Response Team)
Mark Rosenberger	Administration/Jim Thorpe Area High School Assistant Principal/Parent	Both (Plan Development and Response Team)
Holly Mordaunt	Administration/Penn-Kidder Campus Principal/Parent	Both (Plan Development and Response Team)
Randy Engle	Administration/Penn-Kidder Campus Assistant Principal	Both (Plan Development and Response Team)
Shawn Albert	Administration/L. B. Morris Principal	Both (Plan Development and Response Team)

Sandra Michalik	Director of Special Education	Both (Plan Development and Response Team)
Ted LaRizzio	Director of Building & Grounds	Both (Plan Development and Response Team)
Karrie Flaim	Director of Food Services	Both (Plan Development and Response Team)
Dustin McAndrew	Athletic Director/Parent	Both (Plan Development and Response Team)
Lisa Lienhard	School Nurse/Jim Thorpe Area High School	Both (Plan Development and Response Team)
Rhonda Hope	School Nurse/L. B. Morris School	Both (Plan Development and Response Team)
Mary Louise Lauer	School Nurse/Penn-Kidder Campus	Both (Plan Development and Response Team)
Elena Monaco	Jim Thorpe Area Education Association President	Health and Safety Plan Development
Michael Wagner	Jim Thorpe Area Education Association Vice-President	Health and Safety Plan Development
Kris Newbern	Paraprofessional	Health and Safety Plan Development
Nicole Heydt	Health Benefits Coordinator/Pandemic Coordinator Administrative Assistant/Parent	Pandemic Crisis Response Team
Dr. Carmine Pellosie	Lehigh Valley Health Network (LVHN) Consultant	Health and Safety Plan Development
Kelli Reese	Teacher/Penn-Kidder Campus Parent/L. B. Morris School	Health and Safety Plan Development
Brigetta Taddei	EL Specialist/District Parent/L. B. Morris School & JTAHS	Health and Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Cleaning, Sanitizing, Disinfecting, and Ventilation Processes and Procedures: The Jim Thorpe Area School District recognizes that having facilities that are well-ventilated, regularly cleaned, sanitized, and disinfected is an essential and vital component for risk mitigation of COVID-19. During the spring closure of school facilities, each room in every district building was deep cleaned and sealed off, with facility use limited to essential office areas. In addition to the normal summer cleaning regimen, which in itself requires a full custodial staff, processes and procedures are being implemented for daily cleaning specific to COVID-19 risk mitigation. During the normal school day, custodial staff will conduct their established responsibilities, as well as, focusing their efforts on high traffic and high contact areas for cleaning, disinfecting and sanitizing regularly throughout the day, with a designated custodian in each building assigned specifically for COVID-19 cleaning duties. Additional cleaning, disinfecting and sanitizing will be done nightly in all areas. Acquisition of new air mister disinfectant machines will allow for a more thorough cleaning of each room's surface area levels, and additional disinfectant supplies that meet OSHA and CDC requirements are being obtained with funds from the CARES grants. Use of checklist "Materials Safety Data Sheets" will be made available for all cleaning, disinfecting and sanitizing supplies. HVAC systems will be routinely maintained with regular filter replacements by certified staff to maintain adequate ventilation as per district guidelines. There will be enhanced ventilation of all buildings through increasing the amount of outside air into the HVAC systems.

Technology & Equipment Cleaning: Since the district has a one-to-one initiative, Project OLE, with iPads and MacBook Airs, as well as a myriad of robotic and STEAM electronic materials, UV light sanitizing carts and cabinets will be used to properly disinfect those devices safely. This process will be done by the technology support staff and STEAM teachers. All classroom teachers will be provided with small UV light wands and disinfecting wipes to assist in disinfecting classroom surfaces and equipment. Physical education and sports equipment will be disinfected utilizing the procedures outlined in the district's Resocialization into Sports JTASD Athletics Plan. Cleaning, sanitization and disinfection of school buses will be done by the contracted transportation provider following district guidelines.

Preventative Practices: Hand sanitizer will be readily available at all staff and visitor entrances. Disinfectant wipes and/or sanitizer will be available in offices and classrooms so staff and students can clean surfaces throughout the school day. The district will discontinue use of water fountains, install touchless water bottle fillers and encourage the use of water bottles from home &/or provide water bottles when possible.

Maintenance staff will use approved disinfectant and cleaning processes that ensure adequate dwell time. The cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas is imperative. The district will ensure safe and proper usage/storage of cleaning and disinfecting products by storing them securely away from students.

Should a staff member, student or visitor test positive for COVID-19 and he/she was present in a district facility, then the areas visited will be closed off. There will be a wait period of at least 24 hours before cleaning and disinfecting the contaminated area(s). If a 24 hour duration is not feasible, then the wait period will extend as long as necessary.

All staff, who are directly in contact with visitors, will have a clear barrier installed for everyone's protection. Additionally, visual floor signage to remind staff and visitors of proper social distancing measures will be displayed.

The district administration will use the school announcement systems, digital signage, email and emergency call system to provide reminders for sanitizing throughout the day and to issue overall reminders for appropriate social distancing measures.

All district staff will be provided with appropriate face covering and PPE materials as needed or required for their job responsibilities. N95, KN95 and surgical masks will be available for distribution.

Training: Custodial staff will be provided additional training via online resources regarding COVID-19 risk mitigation cleaning, disinfecting and sanitizing methods. Also, appropriate PPE equipment will be provided to all staff. Prior to the opening of schools, training will be provided to all district staff on proper cleaning, sanitizing and disinfecting procedures. Staff will be asked to complete an exit survey after training to assess their readiness level in regards to these procedures. Additional follow-up training will be provided as requested to ensure that all staff are prepared to implement these cleaning procedures effectively.

Personnel and Processes: Due to the increased need for cleaning, disinfecting, and sanitizing specific to COVID-19 risk mitigation, an additional custodian in each building will be requested to hire for designated day shift, with their duties specifically designated for cycling through the building doing frequent inspections and cleaning, as well as, disinfecting and sanitizing of high traffic areas. These maintenance procedures are the same in both the green and yellow phase, with the exception of a deep detailed cleaning day on the district's designated remote learning day for all students should the yellow phase plan be activated. The Pandemic Response Team will continually monitor COVID-19 procedures throughout the year to ensure that all action steps are being followed and will make adjustments to the plan as needed.

Requirements Level of Community Spread (as determined by state and local health officials)	Red Phase (Substantial Spread) Schools (for in-person instruction) and Most Child Care Facilities Closed	Yellow Phase (Minimal/Moderate Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Green Phase (Low/No Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately 	<ol style="list-style-type: none"> Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products. Day shift custodial staff: Continue everyday responsibilities and tasks. In addition, cleaning and disinfecting will take place daily. High traffic areas, including hallways, stairwells, restrooms, etc will be cleaned and sanitized periodically throughout the day. High touch areas such as door knobs, hand railings, light switches, printers & copiers will be cleaned regularly. Night Shift custodial staff: Continue everyday responsibilities and tasks. In addition, areas will 	<ol style="list-style-type: none"> Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products. Day shift custodial staff: Continue everyday responsibilities and tasks. In addition, cleaning and disinfecting will take place daily. High traffic areas, including hallways, stairwells, restrooms, etc will be cleaned and sanitized periodically 	Theodore LaRizzio/Director of Building & Grounds	<ol style="list-style-type: none"> Disinfectant (Fullsan II), Disinfectant Air Mister Machines. 19-20 Custodial Staffing Level. 1 additional custodian per building above the 19-20 custodial staffing level. Certified personnel and funds to maintain and operate HVAC systems, including timely filter replacements. 	Y

	<p>use these products.</p> <ol style="list-style-type: none"> Continue routine cleaning and disinfecting for areas where minimal staff is utilizing the facility. Continue cleaning excessively touched items throughout the day. Areas not being used or occupied for 7 days or longer only need routine cleaning when reopening as the virus does not live past the 7-day mark as per CDC guidelines. 	<p>be dry mopped and wet mopped with disinfectant where appropriate. Chairs, desks, tables, doors, light switches, computers, phones, counters, corridor walls and hand railings will be cleaned and disinfected. Air mister disinfectant machines will be used where needed. Deep detailed cleaning will occur weekly on the designated district remote learning day.</p> <ol style="list-style-type: none"> Hiring of dedicated day shift custodian for each school designated for continuous COVID-19 cleaning and sanitizing of bathrooms and high touch areas such as door knobs, hand railings, light switches, printers & copiers will be cleaned regularly. Ventilation and HVAC practices will be followed per district guidelines. There will be an increase of outside air introduced into the buildings. Air filters will be changed on a regular schedule as excessive filter changes are not necessary. Replace blow dryers in bathrooms with paper towel dispensers. Elimination of water fountains and allowing personal water bottles allowing personal water 	<p>throughout the day. High touch areas such as door knobs, hand railings, light switches, printers & copiers will be cleaned regularly.</p> <p>Night Shift custodial staff: Continue everyday responsibilities and tasks. In addition, areas will be dry mopped and wet mopped with disinfectant where appropriate. Chairs, desks, tables, doors, light switches, computers, phones, counters, corridor walls and hand railings will be cleaned and disinfected. Air mister disinfectant machines will be used where needed.</p> <ol style="list-style-type: none"> Hiring of dedicated day shift custodian for each school designated for continuous COVID-19. Cleaning and sanitizing of bathrooms and high touch areas such as door knobs, hand 		<ol style="list-style-type: none"> Additional paper towels purchases. Touchless water bottle filler stations and plumbing installation costs. UV Device Carts. UV Tech Tubs. UV Sterilization Wands. Contractor provided cleaning supplies. Online training resources on cleaning, sanitizing, disinfecting and ventilation practices as specific to COVID-19 risk mitigation and dedicated time for training of all staff. 	
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		<p>bottles with touchless bottle filler stations.</p> <ol style="list-style-type: none"> 7. Use of UV carts to sterilize laptops & iPads. 8. Use of UV sterilizing containers to disinfect robotic equipment in STEAM rooms and tech areas 9. Use of UV sterilization wands by teachers to disinfect classroom equipment 10. Cleaning and sanitization of buses daily 11. Training on proper procedures for cleaning, sanitizing, disinfecting and ventilation practices as specific to COVID-19 risk mitigation. 	<p>railings, light switches, printers & copiers will be cleaned regularly.</p> <ol style="list-style-type: none"> 4. Ventilation and HVAC practices will be followed per district guidelines. There will be an increase of outside air introduced into the buildings. Air filters will be changed on a regular schedule as excessive filter changes are not necessary. 5. Replace blow dryers in bathrooms with paper towel dispensers. 6. Elimination of water fountains and allowing personal water bottles with touchless bottle filler stations. 7. Use of UV carts to sterilize laptops & iPads. 8. Use of UV sterilizing containers to disinfect robotic equipment in STEAM rooms and tech areas. 9. Use of UV sterilization wands 			
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			<p>by teachers to disinfect classroom equipment.</p> <p>10. Cleaning and sanitization of buses before/after each bus run.</p> <p>11. Training on proper procedures for cleaning, sanitizing, disinfecting and ventilation practices as specific to COVID-19 risk mitigation.</p>			
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. Distribution of Cleaning Supplies to Guests and Public Areas: Hand sanitizer to be made available at all staff and visitor entrances. Distribution of Cleaning Supplies to 	<ol style="list-style-type: none"> Distribution of Cleaning Supplies to Guests and Public Areas: Hand sanitizer to be made available at all staff and visitor entrances. Distribution of Cleaning Supplies to Staff: Disinfectant wipes and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day. (Gloves will be available, if requested.) Sharing of Water Supply and Public Water Fountains: Discontinue use of water fountains. Encourage use of water bottles from 	<ol style="list-style-type: none"> Distribution of Cleaning Supplies to Guests and Public Areas: Hand sanitizer to be made available at all staff and visitor entrances. Distribution of Cleaning Supplies to Staff: Disinfectant wipes and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day. (Gloves will be 	Theodore LaRizzio/ Director of Building & Grounds	Hand sanitizer, disinfectant wipes, PPE, touchless water fountains and dispensers, clear contact vinyl film, Plexiglass/acrylic barriers, N95, KN95 and surgical masks, gloves, gowns, and other PPE as required	Y

	<p>Staff: Disinfectant wipes and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day. (Gloves will be available, if requested.)</p> <p>5. Sharing of Water Supply and Public Water Fountains: Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</p> <p>6. High Touch Surfaces: Use of clear disposable contact film on touch pads and other high</p>	<p>home or provide water bottles, when possible.</p> <p>4. High Touch Surfaces: Use of clear disposable contact film on touch pads and other high contact surfaces as necessary.</p> <p>5. Cleaning Supply Storage: Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p>6. Positive Test Result and Area Quarantine: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p>7. Disinfection Process: Maintenance staff use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.</p> <p>8. Protective Barriers: All public-facing staff personnel will have clear barriers installed along with visual floor signage to instruct staff</p>	<p>available, if requested.)</p> <p>3. Sharing of Water Supply and Public Water Fountains: Discontinue use of water fountains. Encourage use of water bottles from home or provide water bottles, when possible.</p> <p>4. Cleaning Supply Storage: Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p>5. Positive Test Result and Area Quarantine: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p>6. Disinfection Process: Maintenance staff</p>			
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	<p>contact surfaces as necessary.</p> <p>7. Cleaning Supply Storage: Ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.</p> <p>8. Positive Test Result and Area Quarantine: Close off areas of the building used by a sick person. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.</p> <p>9. Disinfection Process: Maintenance staff use</p>	<p>and visitors on proper social distancing. Visitor windows will be rebuilt at the district office and high school.</p> <p>9. Daily Reminders and Messaging: Use of the school announcement system, digital signage, email and emergency call system reminders for sanitizing throughout the day and reminders for social distancing.</p> <p>10. Personal Protection Equipment (PPE): All district staff will be provided with face covering and PPE materials as needed or required. N95, KN95 and surgical masks will be available for distribution. Sanitize or wash hands before putting on PPE and after taking it off.</p>	<p>use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.</p> <p>7. Protective Barriers: All public-facing staff personnel will have clear barriers installed along with visual floor signage to instruct staff and visitors on proper social distancing.</p> <p>8. Daily Reminders and Messaging: Use of the school announcement system, digital signage, email and emergency call system reminders for sanitizing throughout the day and reminders for social distancing.</p> <p>9. Personal Protection Equipment (PPE): All district staff will be provided with face</p>			
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	<p>approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas.</p> <p>10. Protective Barriers: All public facing staff personnel will have clear barriers installed along with visual floor signage to instruct staff and visitors on proper social distancing.</p> <p>11. Daily Reminders and Messaging: Use of the school announcement</p>		<p>covering and PPE materials as needed or required. N95, KN95 and surgical masks will be available for distribution. Sanitize or wash hands before putting on PPE and after taking it off.</p>			
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	<p>system, digital signage, email and emergency call system reminders for sanitizing throughout the day and reminders for social distancing.</p> <p>12. Personal Protection Equipment (PPE): All district staff will be provided with face covering and PPE materials as needed or required. N95, KN95 and surgical masks will be available for distribution. Sanitize or wash hands before putting on PPE and after taking it off.</p>					
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Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The Jim Thorpe Area School District (JTASD) will be responsive to the needs of the families and community as it works to implement educational delivery while protecting both the students and staff. Parents and staff were surveyed to gather their input as to moving forward in reopening schools. The district plans to monitor the current health environment, as well as, the local, state and CDC guidance. The JTASD will adjust models of educational delivery, social distancing and safety protocols to meet the ever-shifting dynamics of the situation as needed.

Teaching & Learning: During the green phase, all students will be returning at 100% capacity 5 days/week under a traditional classroom model while following responsible social distancing and safety protocols. In the yellow phase, students in grades K-5 will be returning at 100% capacity 4 days/week, with a designated remote learning day Friday to allow for detailed deep cleaning. Students in grades 6-12 will return at 50% capacity, with half the students reporting to school on Monday and Tuesday, the other half reporting to school on Wednesday and Thursday, with a designated remote learning day Friday to allow for detailed deep cleaning. Every effort will be made to have siblings attend on the same “in-school” learning days. During the yellow phase, special education students will be encouraged to continue in person instruction for 4 days/week as these students often rely on daily routines and social interactions to address their individual learning needs. Special education students that are vulnerable and at high risk for illness will be encouraged to continue remote instruction as these students' health can be affected by COVID-19. Special education evaluations and IEP meetings will be held face-to-face in the green phase, and remotely as needed in the yellow and red phases. Targeted interventions will be implemented to provide additional instructional support to students who are at-risk of not graduating on time, students with disabilities, students who struggled during remote learning this past spring, English Language Learners, and other students identified as academically at-risk.

In both the green and yellow phase, remote learning is permitted. The JTASD acknowledges it's the personal decision of each student/family. Families opting for remote learning are encouraged to use the district's platform for a blended learning hybrid classroom with livestreaming synchronous instruction throughout the school day. Students enrolled in the remote learning model will be learning in unison with their peers and will be taught by a JTASD teacher. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing platforms will be set up to allow for synchronous instruction for students who opt to remain at home due to COVID-19 concerns. During the red phase, schools will be closed and remote learning will take place for all students using pre-approved learning platforms and devices as outlined in the district's Continuity of Education Plan.

Classrooms and Learning Spaces: In the green phase, classrooms and other learning spaces will be organized to maintain a minimum of 3 feet social distance, with 6 feet being the preference where possible. In the yellow phase, 6 feet will be the targeted social distancing range. In the yellow phase, students may be divided into separate classrooms under the supervision of the classroom teachers and paraprofessionals which will allow for proper separation. In the green and yellow phases, there will be a reduction of existing furniture in rooms and the elimination of shared seating and classroom equipment. Students will be grouped together in the classroom throughout the day with only necessary transitions permitted. Specialty teachers will travel to the classrooms as required to minimize hallway traffic. Student desks may have clear plastic dividers to aid in separation and protection as necessary. Teachers will designate specific areas that are safety/no-cross zones in the classroom.

Communal Spaces: To minimize congestion, hallways and stairwells will be marked for directional traffic flow, with staggered class release times as conditions warrant. Locker assignments will be strategically placed to minimize sustained contact, with no lockers used in grades 6-8. Locker rooms will be closed. Gyms, cafeteria/commons and auditoriums will be utilized as additional learning spaces to allow for increased social

distancing. As weather conditions warrant, outdoor spaces will be utilized for physical education classes and other classroom instruction. Unnecessary congregation of staff or students in parking lots, offices, hallways and other communal spaces will be discouraged. Use of the faculty room will be limited to work/copy purposes only, with teachers encouraged to eat lunch in their classrooms. Hall passes will be issued using a digital system to eliminate shared hall passes and to track hallway traffic and contacts. Large assemblies will be eliminated in all phases. Sports and activities will be limited as to the number of spectators allowed in all phases as conditions warrant. Band, choir and school play performances may be impacted as per state guidelines, with live-streaming of performances encouraged where possible.

Lunch and Cafeteria: Serving lines with markings for social distancing will be implemented, along with staggered meal servings. Students will eat in the classroom and/or the cafeteria/commons with seating spaced 3 ft (green) or 6 ft (yellow) to promote social distancing. Sharing of foods, trays and utensils is prohibited, with the use of disposable plates and utensils promoted. Salad bars and condiment stations will be eliminated. New POS systems will allow for touchless scanning of student IDs for purchases. Use of pre-packaged boxes or bags for each student instead of traditional serving lines may be considered as conditions warrant. Cleaning of cafeterias and serving areas throughout the school day will be conducted after each meal service. Additionally, outside food/drinks for communal sharing such as for celebration of birthdays/holidays is prohibited in the classroom or any office area.

Hygiene Practices: Staff and students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations. Staff and students will be required to wash their hands and use hand sanitizer frequently, with additional hand sanitizer supplies and hand washing areas stationed throughout the buildings. Signage promoting healthy habits and germ-spreading prevention will be posted throughout the schools. New curriculum will be implemented on promotion of healthy habits, COVID-19 risk mitigation and proper hygiene.

Transportation: The Jim Thorpe Area School District uses Brandywine Carbon Transportation as its contractor for student busing, along with some school-owned vans. The district is working closely with Brandywine Carbon Transportation to develop appropriate transportation processes, procedures and schedules designed to promote social distancing and safety. To this end, drivers and bus monitors will be screened prior to reporting for work. Drivers will be required to wear a face mask during entry or exit of students during bus stops, while monitors should wear masks at all times on the bus. Parents will be asked to keep children separated at the bus stops to avoid any unnecessary congregation. Drivers and bus monitors will do a cursory screening of children prior to boarding the bus when possible and prevent students from boarding the bus who exhibit overt symptoms of COVID-19. In the green and yellow phase, student seating will be limited to 48 students, with no more than 2 students. Students will be required to wear face masks while riding the bus and upon entrance into the schools. Increased ventilation of the school bus with open windows will be implemented as weather permits. There will be no eating on the bus. Arrival and dismissal times at school will be staggered

to reduce congestion at entrances and exits. No alternate bus stop requests will be honored during the duration of this plan. Buses will be cleaned, disinfected, sanitized and ventilated between each run. Field trips will be eliminated in all phases for the duration of the pandemic.

Visitor Policies: The Jim Thorpe Area School District recognizes the need for appropriate restrictions to manage visitors to district facilities. For the duration of this plan, only essential visitors will be allowed into school facilities, such as educational staff, support personnel, law enforcement, vendors, volunteers, and contractors on a limited basis for specific purposes required to conduct business in the district. Parental access to the school will be limited for educational purposes only, such as meetings and medical reasons. Remote meetings will be encouraged when possible. Parent dropoff and pickup of students will be managed via a software platform, with parents not permitted to enter the building. All visitors to the building will be pre-screened with a self-reporting survey and temperature check through a visitor management system. Hand sanitizer will be provided at visitor entrances. Visitors will be required to wear a face mask at all times when in the buildings. Use of the facilities by external groups will be highly limited in the green phase and eliminated in the yellow and red phases.

Training: All district personnel will be provided with training on COVID-19 risk mitigation, including proper procedures for cleaning, disinfecting, and sanitizing, as well as processes designed to foster appropriate social distancing. Training will be conducted by in-house staff and through outside and online resources.. Feedback will be solicited after training, with followup training scheduled as needed to ensure that all staff are comfortable implementing these procedures.

Requirements Level of Community Spread (as determined by state and local health officials)	Red Phase (Substantial Spread) Schools (for in-person instruction) and Most Child Care Facilities Closed	Yellow Phase (Minimal/Moderate Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education</u> <u>guidance</u>	Green Phase (Low/No Spread) Schools may provide in-person instruction only in accordance with <u>Department</u> <u>of Education guidance</u>	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Teaching and Learning	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. Remote learning will 	<ol style="list-style-type: none"> Students in grades K-5 will be returning at 100% capacity 4 days/week , and a designated remote learning day Friday to allow for detailed deep cleaning. Students in grades 6-12 will return at 50% capacity, 	<ol style="list-style-type: none"> Students will be returning at 100% capacity under a traditional classroom model, implementing the recommendations outlined in this guidance document. 	<p>John Rushefski/Superintendent</p> <p>Jerome A. Brown Jr./Director of</p>	Swivl devices, iPads, microphones, USB cables, speakers, Kajeet hotspots	Y

	<p>take place for all students using prescribed learning platforms and devices as outlined in the Continuity of Education Plan.</p> <p>4. Targeted interventions will be implemented to provide additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.</p>	<p>with half the students reporting Monday and Tuesday, the other half reporting Wednesday and Thursday, and a designated remote learning day Friday to allow for detailed deep cleaning.</p> <p>3. Targeted interventions and supports will be implemented to provide additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.</p> <p>4. Remote learning is allowable and is the personal decision of each student/family. Families opting for remote learning are encouraged to use the district's platform for a blended learning hybrid classroom with livestreaming synchronous instruction throughout the school day.</p> <p>5. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing platforms will be set up to</p>	<p>2. Targeted interventions will be implemented to provide additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.</p> <p>3. Remote learning is allowable and is the personal decision of each student/family. Families opting for remote learning are encouraged to use the district's platform for a blended learning hybrid classroom with livestreaming synchronous instruction throughout the school day.</p> <p>4. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing platforms will be set up to allow for synchronous</p>	<p>Technology/Pandemic Coordinator</p> <p>Katherine Doll/Coordinator of Academic Resources & Federal Programs</p>		
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		allow for synchronous instruction for students who opt to remain at home due to COVID-19 concerns.	instruction for students who opt to remain at home due to COVID-19 concerns.			
Special Education	<ol style="list-style-type: none"> 1. Evaluation and IEP Meetings will be held remotely via Google Meet/Zoom. 2. Special education students will continue their education via remote learning as per the Continuity of Education Plan. 	<ol style="list-style-type: none"> 1. Evaluation and IEP Meetings will be held Face-to-Face or remotely via Google Meet/Zoom as designated by IEP team adhering to CDC and social distancing guidelines 2. Special education students will be encouraged to continue in person instruction for 4 days/week with Friday as a designated district remote learning day, as these students often rely on daily routines and social interactions to address their individual learning needs. 3. Special education students that are vulnerable and high-risk for illness will be encouraged to continue remote instruction as these students' health can be affected by COVID-19. 4. All staff working with students with special needs must wear PPE and practice social distancing 	<ol style="list-style-type: none"> 1. Evaluation and IEP Meetings will be held Face-to-Face adhering to CDC and social distancing guidelines. 2. Teaching and learning, following the IEP, will be conducted in person at school on a regular five-day a week schedule. 3. All staff working with students with special needs must wear PPE and practice social distancing of 3 feet to 6 feet to the maximum extent feasible. 	Sandra Michalik, Director of Special Education	N/A	N

		of 3 feet to 6 feet to the maximum extent feasible.				
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<ol style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> 1. Classroom spaces organized for a minimum of 6 feet separation among students and staff wherever possible. Students may be split into separate classrooms under the supervision of the classroom teachers and paraprofessionals to allow for proper separation. Reduction of existing furniture in rooms and elimination of shared seating. Only approved district furniture will be allowed in the classrooms. 2. Student desks may have clear plastic dividers to provide separation and protection where designated necessary. 3. Teachers will designate areas that are safety/no-cross zones in the classroom. 	<ol style="list-style-type: none"> 1. Students will be returning at 100% capacity, with classroom spaces organized for a minimum of 3 feet separation among students and staff, with at least 6 feet separation wherever possible. 2. Reduction of existing furniture in rooms and elimination of shared seating. Only approved district furniture will be allowed in the classrooms. 3. Student desks may have clear plastic dividers to provide separation and protection where designated necessary. 4. Teachers will designate areas that are safety/no-cross zones in the classroom. 	<p>Thomas Lesisko/JTAHS Principal</p> <p>Holly Mordaunt/PKC Principal</p> <p>Shawn Albert/LBM Principal</p>	Desk dividers, Plexiglass, acrylic, Safety tape, social distancing decals and markers.	N

<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ol style="list-style-type: none"> 1. District facilities closed. 2. Only essential staff report to district facilities. 3. Practice established social distancing protocols. 4. Provision of school lunches to qualified free and reduced students will take place via bagged lunches delivered at designated lunch pickup locations by essential cafeteria workers, and limited deliveries to students as necessary. 5. Provision of PPE to staff participating in meal preparation, distribution and delivery. 	<ol style="list-style-type: none"> 1. Meals will be served in the classrooms for some grade levels. 2. Meals will be served in the cafeteria/commons with the following accommodations: <ol style="list-style-type: none"> a. Spaced serving lines (marked on floors). b. Spaced seating 6 feet to the maximum extent feasible. c. Longer lunch periods for more staggered meal delivery. d. Use of pre-packaged boxes or bags for each student instead of trays in traditional serving lines. 3. Staff and students will be required to wash hands before and after meal service. 4. Hand sanitizer will be provided for students and staff. 5. Staff required to wear face masks/coverings during meal preparation and service. 6. No sharing of foods, trays and utensils permitted. 7. Use of disposable plates and utensils. 8. Elimination of salad bar and condiment stations. 9. Cleaning of cafeterias and serving areas throughout the school day will be conducted after each meal service. 	<ol style="list-style-type: none"> 1. Meals may be served in the classrooms for some grade levels. 2. Meals will be served in the cafeteria/commons with the following accommodations: <ol style="list-style-type: none"> a. Spaced serving lines (marked on floors). b. Spaced seating 3 to 6 feet to the maximum extent feasible. c. Longer lunch periods for more staggered meal delivery. d. Possible use of pre-packaged boxes or bags for each student instead of trays in traditional serving lines. 3. Staff and students will be required to wash hands before and after meal service. 4. Hand sanitizer will be provided for students and staff. 5. Staff required to wear face masks/coverings during meal preparation and service. 6. No sharing of foods, trays and utensils permitted. 7. Use of disposable plates and utensils. 	<p>Karrie Flaim/Director of Nutrition</p>	<p>New POS systems and scanners, hand sanitizer, washing stations, PPE, disposable trays and utensils, Signage and posters, cleaning and disinfecting supplies.</p>	<p>Y</p>
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<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<ul style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities. 3. Staff are expected to adhere to hygiene practices set forth by CDC and DOH. 4. Personal Protective equipment will be utilized by staff in 	<ul style="list-style-type: none"> 1. Staff and students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations. 2. District employees will promote hygiene practices such as frequent hand washing and requiring wearing a mask in public areas throughout the building. 3. Hand soap and hand sanitizer will be provided 	<ul style="list-style-type: none"> 1. Staff and students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal Protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations. 2. District employees will promote hygiene practices such as frequent hand washing and requiring wearing a mask in public areas 	<p>Thomas Lesisko/JTAHS Principal</p> <p>Holly Mordaunt/PKC Principal</p> <p>Shawn Albert/LBM Principal</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p> <p>Theodore LaRizzio/Director</p>	<p>Hand soap, hand sanitizer, hand sanitizer stations and dispensers, handwashing stations.</p>	<p>Y</p>

	accordance with current CDC and DOH recommendations.	with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and high traffic areas. 4. Hand sanitizing stations will be posted throughout the hallways. Hand sanitizer bottles will be located in all classrooms, learning spaces and offices. Portable handwashing stations will be placed in the commons/cafeteria areas and in designated areas of need. 5. Students will be taught proper handwashing and sanitizing techniques.	throughout the building. 3. Hand soap and hand sanitizer will be provided with at least 60% alcohol, paper towels, and no-touch trash cans in all bathrooms, classrooms, and high traffic areas. 4. Hand sanitizing stations will be posted throughout the hallways. Hand sanitizer bottles will be located in all classrooms, learning spaces and offices. Portable handwashing stations will be placed in the commons/cafeteria areas and in designated areas of need. 5. Students will be taught proper handwashing and sanitizing techniques.	of Building & Grounds Lori Lienhard/Director of Security		
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the	1. District facilities are closed. 2. Only essential staff report to district facilities. 3. Age-appropriate signage concerning	1. Age-appropriate signage concerning protective measures and healthy habits that mitigate the risk of COVID-19 will be obtained from CDC and other resources and displayed prominently in	1. Age-appropriate signage concerning protective measures and healthy habits that mitigate the risk of COVID-19 will be obtained from CDC and other resources	Thomas Lesisko/JTAHS Principal Holly Mordaunt/PKC Principal	Posters and signage concerning COVID-19 mitigation, healthy habits, hygiene, etc.	N

<p>spread of germs</p>	<p>protective measures and healthy habits that mitigate the risk of COVID-19 will be obtained from CDC and other resources and displayed prominently in classrooms, hallways and public areas.</p>	<p>classrooms, hallways and public areas.</p> <ol style="list-style-type: none"> Students will be provided instruction on everyday protective measures and healthy habits that mitigate the risk of COVID-19 and other viruses. 	<p>and displayed prominently in classrooms, hallways and public areas.</p> <ol style="list-style-type: none"> Students will be provided instruction on everyday protective measures and healthy habits that mitigate the risk of COVID-19 and other viruses. 	<p>Shawn Albert/LBM Principal</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>		
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. No visitors or volunteers permitted in district facilities. 	<ol style="list-style-type: none"> Only essential visitors will be allowed into school facilities, such as educational staff, support personnel, law enforcement, vendors, volunteers, and contractors on a limited basis for specific purposes required to conduct the business of the district. Parental access to the school will be limited for educational purposes only, such as meetings and medical reasons. Remote meetings will be encouraged. Parent dropoff and pickup of students will be managed via a software platform, with parents not 	<ol style="list-style-type: none"> Only essential visitors will be allowed into school facilities, such as educational staff, support personnel, law enforcement, vendors, volunteers, and contractors on a limited basis for specific purposes required to conduct the business of the district. Parental access to the school will be limited for educational purposes only, such as meetings and medical reasons. Remote meetings will be encouraged. Parent dropoff and pickup of students will be managed via a software platform, with 	<p>Lori Lienhard/Director of Security</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>	<p>Visitor management system with COVID-19 screening, Parent-pickup software platform, hand sanitizer, Google Meet & Zoom licenses</p>	<p>Y</p>

		<p>permitted to enter the building.</p> <ol style="list-style-type: none"> All visitors to the buildings will be pre-screened with a self-reporting survey and temperature check through a visitor management system. Hand sanitizer will be provided at visitor entrances. Visitors and volunteers will be required to wear a face mask at all times. 	<p>parents not permitted to enter the building.</p> <ol style="list-style-type: none"> All visitors to the buildings will be pre-screened with a self-reporting survey and temperature check through a visitor management system. Hand sanitizer will be provided at visitor entrances. Visitors and volunteers will be required to wear a face mask at all times. 			
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. No sports or physical education classes will be conducted. 	<ol style="list-style-type: none"> Locker rooms will be closed for PE classes. Students may come to school dressed in their PE clothes as required. PE class activities will be designed to minimize group activities and shared equipment. PE classes will meet outdoors when possible. Recess will be monitored with guided activities that promote social distancing. 	<ol style="list-style-type: none"> Locker rooms will be closed for PE classes. Students may come to school dressed in their PE clothes, as required. PE class activities will be designed to minimize group activities and shared equipment. PE classes will meet outdoors when possible. Recess will be monitored with guided activities that promote social distancing. 	<p>Dustin McAndrew/Athletics Director</p> <p>Thomas Lesisko/JTAHS Principal</p> <p>Holly Mordaunt/PKC Principal</p> <p>Shawn Albert/LBM Principal</p>	N/A	N
<p>Limiting the sharing of materials among students</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to 	<ol style="list-style-type: none"> Items should not be shared between students to reduce the spread of infectious bodily fluids. 	<ol style="list-style-type: none"> Items should not be shared between students to reduce the spread of infectious bodily fluids. 	<p>Thomas Lesisko/JTAHS Principal</p>	<p>UV Sanitizing wands, Hand sanitizer, disinfectant wipes, PPE</p>	

	district facilities.	<ol style="list-style-type: none"> 2. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. 3. Teachers will be provided with UV sanitizing wands and disinfecting cleaning supplies to clean and disinfect any shared equipment. 4. Shared seating areas in classrooms and learning spaces will be reduced or eliminated as appropriate. 5. Students will use assigned one-to-one computing devices for learning. 6. No outside food or drink for communal sharing (i.e. parties) will be permitted. 	<ol style="list-style-type: none"> 2. Items that may need to be shared should be disinfected in accordance with CDC and DOH guidelines after use. 3. Teachers will be provided with UV sanitizing wands and disinfecting cleaning supplies to clean and disinfect any shared equipment. 4. Shared seating areas in classrooms and learning spaces will be reduced or eliminated as appropriate. 5. Students will use assigned one-to-one computing devices for learning. 6. No outside food or drink for communal sharing (i.e. parties) will be permitted. 	<p>Holly Mordaunt/PKC Principal</p> <p>Shawn Albert/LBM Principal</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p> <p>Katherine Doll/Coordinator of Academic Resources & Federal Programs</p>		
Staggering the use of communal spaces and hallways	<ol style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> 1. Staggered arrival and dismissal times for students. 2. Locker assignments will be managed to stagger students appropriately. 3. Hallways and stairwells will be designated for specific one-way directional flow as 	<ol style="list-style-type: none"> 1. Staggered arrival and dismissal times for students. 2. Locker assignments will be managed to stagger students appropriately. 3. Hallways and stairwells will be designated for specific one-way directional flow as 	<p>Thomas Lesisko/JTAHS Principal</p> <p>Holly Mordaunt/PKC Principal</p>	Hall signage, tape, social distancing decals	N

		<p>necessary to keep students segregated.</p> <ol style="list-style-type: none"> Staggered meal serving times in cafeterias. Limit unnecessary congregation of staff and students. Limit faculty room use to minimal copy/work use. Provide additional transition time and staggered room dismissal times to reduce hallway congestion. 	<p>necessary to keep students segregated.</p> <ol style="list-style-type: none"> Staggered meal serving times in cafeterias. Limit unnecessary congregation of staff and students. Limit faculty room use to minimal copy/work use. Provide additional transition time and staggered room dismissal times to reduce hallway congestion. 	<p>Shawn Albert/LBM Principal</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>		
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> Symptom screening will be done by all parents/guardians at home each morning before the school day. No child presenting with COVID-19 symptoms will be sent on a bus or brought to school. Parents will be asked to remain with students at bus stops and minimize congregation. Require bus drivers, bus monitors & van drivers to wash hands prior to arrival at work. Cursory screening of students by drivers and bus monitors for symptoms of illness prior to entering the bus. COVID-19 	<ol style="list-style-type: none"> Symptom screening will be done by all parents/guardians at home each morning before the school day. No child presenting with COVID-19 symptoms will be sent on a bus or brought to school. Parents will be asked to remain with students at bus stops and minimize congregation. Require bus drivers, bus monitors & van drivers to wash hands prior to arrival at work. 	<p>Lori Lienhard/Director of Security/Interim Transportation Director</p>	<p>Hand sanitizer, PPE, signage</p>	<p>Y</p>

		<p>symptomatic students or staff will not be permitted on the bus.</p> <ol style="list-style-type: none"> 5. Students will be limited to 48 students on a bus, one per seat with face masks and increased ventilation. 6. Drivers and bus monitors will be required to wear a face mask or cover up during bus stops if unable to wear a mask due to medical reasons. 7. No food or drink allowed to be consumed on the bus/van. 8. Arrival and dismissal times will be staggered to reduce crowding. 9. Buses will be cleaned, sanitized, disinfected and aired out daily. 10. Eliminate alternate bus stop requests. 11. Provide hand sanitizer for drivers, bus monitors and students. 12. Field trips will be eliminated. 13. Discourage the congregation of students in parking lots and common areas. 	<ol style="list-style-type: none"> 4. Cursory screening of students by drivers and bus monitors for symptoms of illness prior to entering the bus. COVID-19 symptomatic students or staff will not be permitted on the bus. 5. Students will be limited to 48 students on a bus, two per seat with face masks and increased ventilation. 6. Drivers and bus monitors will be required to wear a face mask or cover up during bus stops if unable to wear a mask due to medical reasons. 7. No food or drink allowed to be consumed on the bus/van. 8. Arrival and dismissal times will be staggered to reduce crowding. 9. Buses will be cleaned, sanitized, disinfected and aired out daily. 10. Eliminate alternate bus stop requests. 11. Provide hand sanitizer for drivers, 			
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			<p>bus monitors and students.</p> <p>12. Field trips will be limited to low-risk areas or eliminated.</p> <p>13. Discourage the congregation of students in parking lots and common areas.</p>			
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> Students in grades K-5 will be returning at 100% capacity 4 days/week, with classroom spaces organized for a minimum of 6 feet separation among students and staff wherever possible. Students in grades 6-12 will return at 50% capacity, with half the students reporting Monday and Tuesday, the other half reporting Wednesday and Thursday, and a designated remote learning day Friday to allow for detailed deep cleaning. Siblings will be kept on the same schedule to allow for easier child care. Students will be kept together in the classrooms, with teachers moving among classrooms to minimize hallway traffic whenever possible. This includes special classes 	<ol style="list-style-type: none"> Students in grades K-12 will be returning at 100% capacity 5 days/week, with classroom spaces organized for a minimum of 3 feet separation among students and staff, with at least 6 feet separation wherever possible. Students will be kept together in the classrooms, with teachers moving among classrooms to minimize hallway traffic whenever possible. This includes special classes where appropriate. Special education students will move to their designated classes as outlined in their IEPs. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing 	<p>Thomas Lesisko/JTAHS Principal</p> <p>Holly Mordaunt/PKC Principal</p> <p>Shawn Albert/LBM Principal</p> <p>Sandra Michalik/Director of Special Education</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p> <p>Katherine Doll/Coordinator of Academic Resources & Federal Programs</p>	<p>Swivl devices, iPads, microphones, USB cables, speakers, Kajeet hotspots</p>	<p>Y</p>

		<p>where appropriate. Special education students will move to their designated classes as outlined in their IEPs.</p> <ol style="list-style-type: none"> 3. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing platforms will be set up to allow for synchronous instruction for students who opt to remain at home due to COVID-19 concerns. 4. The library will be by appointment only, with books being requested online and delivered to the classroom, and book returns via the book return drop. 5. School-wide assemblies will be eliminated. 6. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. 	<p>platforms will be set up to allow for synchronous instruction for students who opt to remain at home due to COVID-19 concerns.</p> <ol style="list-style-type: none"> 4. The library will be by appointment only, with books being requested online and delivered to the classroom, and book returns via the book return drop. 5. School-wide assemblies will be eliminated. 6. Identify and utilize large spaces (i.e. gymnasiums, auditoriums, outside spaces – as weather permits) for social distancing. 			
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when</p>	<ol style="list-style-type: none"> 1. District and most child-care facilities are closed. 2. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> 1. Appropriate communication and notification will be made to local child-care regarding any changes in transportation protocols, revised schedules and school calendars. 	<ol style="list-style-type: none"> 1. Appropriate communication and notification will be made to local child-care regarding any changes in transportation protocols, revised schedules and school calendars. 	<p>John Rushefski/Superintendent</p> <p>Lori Lienhard/Director of Security/Interim</p>	N/A	N

possible, revised hours of operation or modified school-year calendars				Transportation Director Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator		
Other social distancing and safety practices	<ol style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities.. 3. District personnel utilize virtual tools and platforms wherever possible to conduct essential business and keep in-person reporting to an absolute minimum during school closures. 4. Remote meetings of school board and committee meetings will be mandated. 	<ol style="list-style-type: none"> 1. Gathering of no more than 25 people permitted per Governor’s order. <u>Governor’s Health and safety guidance from the CDC and DOH will be followed</u> 2. District personnel will utilize virtual tools and platforms wherever possible to conduct essential business. 3. Remote meetings of school board and committee meetings will be mandated. 4. Livestream of sports and activities will be provided to allow remote viewing. 	<ol style="list-style-type: none"> 1. Gathering of no more than 250 people permitted per Governor’s order. <u>Governor’s Health and safety guidance from the CDC and DOH will be followed.</u> 2. District personnel will be encouraged to utilize virtual tools and platforms wherever possible to conduct essential business. 3. Remote meetings of school board and committee meetings will be encouraged, or moved to a larger space as designated. 4. Livestream of sports and activities will be provided to allow remote viewing. 	<p>John Rushefski/Superintendent</p> <p>Lori Lienhard/Director of Security/Interim Transportation Director</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>	<p>Google Meet/Zoom licenses, PadCaster Studio equipment and laptop station</p>	<p>N</p>

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The Jim Thorpe Area School District recognizes the monitoring of staff and student health is a responsibility that should be shared by all stakeholders through an active and honest screening protocol, with decisive action dictated by factual information and guidance.

Staff Screening Protocol: Staff will be required to complete a [screening survey](#) daily prior to reporting for work, which will be monitored by designated district personnel. Staff who self-report symptoms should stay home and contact their supervisor for further instructions. Staff will be checked for high temperature (100.4 or greater) upon entering the school building. Staff who are found to have a high temperature (100.4 or greater) after several screenings will be sent home at the direction of the school nurse. Instructions will be provided on the proper protocol to follow for return. Return to work will be dictated by the [screening and exposure protocol](#). Staff may participate in remote teaching or telework as determined by district administration and medical guidance until it is deemed safe for them via a doctor's note to return to work. The district will initiate a review process for any staff who indicate they are unable to work due to a COVID-19 related circumstance, cognizant of leave rights, absence

protocols, and district employment policies. In the red phase, only essential staff as designated by the superintendent will report to district facilities and will follow the stated screening protocols. The district will determine whether it is feasible or permitted for non-essential staff to work remotely. If remote work is not possible, decisions regarding lack of work status or furlough status will need to be determined.

Student Screening Protocol: Parents will be encouraged to pre-screen their children for COVID-19 related symptoms and keep them at home should they exhibit symptoms and also report any possible COVID-19 exposure. Bus drivers, van drivers and monitors will do a cursory screening of students and prohibit students from entering the bus who exhibit COVID-19 overt symptoms. Upon entering school, students will be additionally screened for high temperatures (100.4 or greater). If found positive for a high temperature (100.4 or greater), student(s) will be moved to a secondary screening area for additional screening. Should the high temperature reading(100.4 or greater) persist or other COVID-19 symptoms exist, student(s) will be moved to a quarantine room. He/she will be monitored by the school nurse, who in turn will determine the severity of his/her condition. The school nurse will contact the parent(s)/guardian(s) of the student and communicate the status of the child, instructions for pickup from school, and the protocols to follow in regards to return to school. Student(s) may participate in remote learning as determined by the parent(s) and medical guidance until it is deemed safe for them via a doctor's note and are comfortable to return to school.

Visitor Screening Protocol: Visitors will be required to complete a [screening survey](#) and a temperature check prior to entering any district facility, which will be monitored by designated district personnel. Visitors who self-report symptoms will be sent home at the direction of the designated district personnel with instructions on the proper protocol to follow for return. Return to school will be dictated by the [screening and exposure protocol](#).

Communication Protocols: The superintendent will be responsible for managing the notification to staff, students, families and parents of any confirmed COVID-19 illness or exposure in the district. After consultation with the Pandemic Response team, the superintendent will decide when any COVID-19 exposure or confirmed illness reaches the level of public notification. All communication will be conducted through the district's emergency alert system via phone calls and emails, and may be posted on the district website. After consultation with the Pandemic Response team and school board, any change in safety protocols or school closures as a result of a change in phase of spread will be communicated through the same processes. The school nurses and superintendent will contact the PA Department of Health as necessitated by confirmed illness and/or exposure to COVID-19 to initiate contact tracing and mitigation procedures. There will be strict adherence to HIPPA regulations with all communications.

Training: The district superintendent, administration staff, school nurses and athletic trainers will receive appropriate training on screening and exposure protocols, contact tracing and other COVID-19 mitigation processes as deemed appropriate and necessary. Training will be done through online resources and in-house training provided by the PA Department of Health and through the district's partnership with the Lehigh Valley

Health Network (LVHN). Feedback will be gathered after training and additional training will be provided to ensure that all staff are comfortable implementing the appropriate screening and exposure protocols.

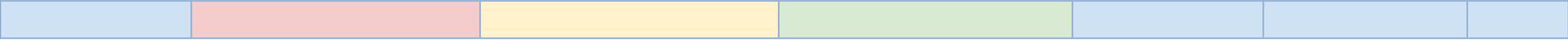
Requirements Level of Community Spread (as determined by state and local health officials)	Red Phase (Substantial Spread) Schools (for in-person instruction) and Most Child Care Facilities Closed	Yellow Phase (Minimal/Moderate Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Green Phase (Low/No Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	<ol style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities. 3. Staff will be required to complete a daily screening survey prior to reporting for work, which will be monitored by designated district staff. 4. Staff will be checked for high temperature (100.4 or greater) upon entering the school building. 	<ol style="list-style-type: none"> 1. Staff will be required to complete a daily screening survey prior to reporting for work, which will be monitored by designated district staff. 2. Staff will be checked for high temperature (100.4 or greater) upon entering the school building. 3. Parents will be asked to pre-screen their children prior to sending them to school. 4. Bus drivers, van drivers and monitors 	<ol style="list-style-type: none"> 1. Staff will be required to complete a daily screening survey prior to reporting for work, which will be monitored by designated district staff. 2. Staff will be checked for high temperature (100.4 or greater) upon entering the school building. 3. Parents will be asked to pre-screen their children prior to sending them to school. 4. Bus drivers, van drivers and monitors 	<p>Lisa Lienhard/JTAHS School Nurse</p> <p>Rhonda Hope/LBM School Nurse</p> <p>Mary Louise Lauer/PKC School Nurse</p>	<p>Temperature scanners, contactless handheld thermometers, PPE, hand sanitizer, screening survey</p>	<p>Y</p>

		<p>will do a cursory screening of students and prohibit entry to those students who exhibit overt symptoms.</p> <p>5. Students will be checked for high temperature (100.4 or greater) or other overt symptoms upon entry to the school.</p>	<p>will do a cursory screening of students and prohibit entry to those students who exhibit overt symptoms.</p> <p>5. Students will be checked for high temperature (100.4 or greater) or other overt symptoms upon entry to the school.</p>			
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>1. District facilities are closed.</p> <p>2. Only essential staff report to district facilities.</p> <p>3. Staff who become sick, exhibit COVID-19 symptoms, or demonstrate a history of exposure will be sent home with directions for isolation or quarantine following an established district screening & exposure protocol.</p>	<p>1. Staff or visitors who become sick, exhibit COVID-19 symptoms, or demonstrate a history of exposure will be sent home with directions for isolation or quarantine following an established district screening & exposure protocol.</p> <p>2. Students who become sick, exhibit COVID-19 symptoms, or demonstrate a history of exposure will be sent home with directions for isolation or quarantine following an established district screening & exposure protocol.</p>	<p>1. Staff or visitors who become sick, exhibit COVID-19 symptoms, or demonstrate a history of exposure will be sent home with directions for isolation or quarantine following an established district screening & exposure protocol.</p> <p>2. Students who become sick, exhibit COVID-19 symptoms, or demonstrate a history of exposure will be sent home with directions for isolation or quarantine following an established district screening & exposure protocol.</p> <p>3. Students who exhibit a high fever (100.4 or greater) upon entry to school based on initial temperature screening will be sent to a</p>	<p>Lisa Lienhard/JTAHS School Nurse</p> <p>Rhonda Hope/LBM School Nurse</p> <p>Mary Louise Lauer/PKC School Nurse</p>	<p>Screening survey, Screening and Exposure Protocol</p>	<p>Y</p>

		<p>3. Students who exhibit a high fever (100.4 or greater) upon entry to school based on initial temperature screening will be sent to a designated secondary screening area for another temperature /symptom screening. Should the secondary screening be positive, students will be sent to the quarantine room for further examination and communication home to be picked up. Instructions for isolation or quarantine will be provided to parent(s)/guardian(s).</p>	<p>designated secondary screening area for another temperature /symptom screening. Should the secondary screening be positive, students will be sent to the quarantine room for further examination and communication home to be picked up. Instructions for isolation or quarantine will be provided to parent(s)/guardian(s).</p>			
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>1. District facilities are closed. 2. Only essential staff report to district facilities. 3. Staff will be allowed to return to school after isolation or quarantine based on the current district screening and exposure protocols in place that follow CDC, state DOH</p>	<p>1. Staff will be allowed to return to school after isolation or quarantine based on the current district screening and exposure protocols in place that follow CDC, state DOH and local health guidance. 2. Staff may participate in remote teaching or telework as deemed necessary and</p>	<p>1. Staff will be allowed to return to school after isolation or quarantine based on the current district screening and exposure protocols in place that follow CDC, state DOH and local health guidance. 2. Staff may participate in remote teaching or telework as deemed</p>	<p>Lisa Lienhard/JTAHS School Nurse Rhonda Hope/LBM School Nurse Mary Louise Lauer/PKC School Nurse</p>	<p>Screening and exposure protocols</p>	<p>Y</p>

	<p>and local health guidance.</p> <p>4. Staff may participate in remote teaching or telework as deemed necessary and dependent on medical guidance.</p>	<p>dependent on medical guidance.</p> <p>3. Students will be allowed to return to school after isolation or quarantine based on the current district screening and exposure protocols in place that follow CDC, state DOH and local health guidance.</p> <p>4. Students may participate in remote learning as deemed necessary and dependent on medical guidance.</p>	<p>necessary and dependent on medical guidance.</p> <p>3. Students will be allowed to return to school after isolation or quarantine based on the current district screening and exposure protocols in place that follow CDC, state DOH and local health guidance.</p> <p>4. Students may participate in remote learning as deemed necessary and dependent on medical guidance.</p>			
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>1. District facilities are closed.</p> <p>2. Only essential staff report to district facilities.</p> <p>3. The superintendent will notify the staff, families and the community of any change in safety protocols or school closures as determined by the phase of spread that has been designated for Carbon County school closures through the district's</p>	<p>1. The superintendent will notify the staff, families and the community of any change in safety protocols or school closures as determined by the phase of spread that has been designated for Carbon County school closures through the district's emergency communication system via email and phone, as well as the district website.</p>	<p>2. The superintendent will notify the staff, families and the community of any change in safety protocols or school closures as determined by the phase of spread that has been designated for Carbon County school closures through the district's emergency communication system via email and phone, as well as the district website.</p>	<p>John Rushefski/Superintendent</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>	<p>SchoolMessenger, District Website</p>	<p>N</p>

	emergency communication system via email and phone, as well as the district website.					
Other monitoring and screening practices	<ol style="list-style-type: none"> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the district. 	<ol style="list-style-type: none"> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the district. 	<ol style="list-style-type: none"> Employees will abide by all occupancy requirements, social distance rules and shared equipment rules issued by the district. 	John Rushefski/Superintendent	N/A	Y
Behavioral Health Supports	<ol style="list-style-type: none"> Employees have access to a variety of Behavioral Health Supports that may include: <ol style="list-style-type: none"> EAP Program Behavioral health support through employee benefits plan Community resources Students and Families have access to the following Behavioral Health Supports: <ol style="list-style-type: none"> Carbon County residents- https://members.ccbh.com/find-provider 	<ol style="list-style-type: none"> Employees have access to a variety of Behavioral Health Supports that may include: <ol style="list-style-type: none"> EAP Program Behavioral health support through employee benefits plan Community resources Students and Families have access to the following Behavioral Health Supports: <ol style="list-style-type: none"> Carbon County residents- https://members.ccbh.com/find-provider 	<ol style="list-style-type: none"> Employees have access to a variety of Behavioral Health Supports that may include: <ol style="list-style-type: none"> EAP Program Behavioral health support through employee benefits plan Community resources Students and Families have access to the following Behavioral Health Supports: <ol style="list-style-type: none"> Carbon County residents- https://members.ccbh.com/find-provider 	Nicole Heydt/Benefits Coordinator Sandra Michalik/Director of Special Education	N/A	N



Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Face Coverings: The Jim Thorpe Area School District will comply with the Governor's [Order Requiring Universal Face Coverings announced July 1, 2020](#) that designates that all staff and students will be required to wear a face mask or shield in all public areas in the school with the following exceptions: eating or drinking when spaced at least 6 feet apart; seated at desks or assigned work spaces at least 6 feet apart; or engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.). Any staff or student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and staff or students who would be unable to remove a mask without assistance are not required to wear face coverings. Staff and students are not required to show documentation as evidence of an exemption. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the governor's order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. Face coverings must adhere to local school dress code policy. Staff and students will be provided with a face covering should one be required and not brought from home. This process will be modified to meet any future orders from the state regarding face coverings and will be communicated to the staff, students, and community.

Students and Staff at High Risk of Illness: Staff will have the opportunity to self-identify as high risk of illness so that accommodation can be made prior to returning to face-to-face instruction or work. For those students that may not be able to attend due to high risk of illness, the option for remote learning will be available, following the Continuity of Education Plan. Remote teaching and learning and telework will continue as appropriate as determined by district administration.

Substitute Staff: The Jim Thorpe Area School District recognizes that the availability of qualified substitute teachers and nurses was a concern prior to the COVID-19 pandemic, and will only be exacerbated as a result of the current situation. The district will take all possible steps to reach out to current and prospective substitute teachers and nurses so as to provide a sufficient supply as needed. The hiring of two long-term substitute teachers per school is recommended to ensure availability of high-quality substitute teachers for instruction.

Strategic Staff Deployment: The district will leverage its highly qualified paraprofessionals with assisting classroom teachers in their instruction, with the possibility of needing to split classes into separate rooms to maintain appropriate levels of social distancing as determined by the current phase of spread. Use of the district athletic trainers and substitute nurses will be considered to manage screenings and maintain wellness rooms for routine student medical care, while the designated school nurses will manage the quarantine rooms that will be set up for students and staff who may come to school and be found COVID-19 symptomatic during screening. Guidance counselors, social workers, and school psychologists will identify and work with students who require additional mental health support and/or social emotional learning. Special education, Title I, ELL, MTSS teachers and paraprofessionals will implement targeted interventions to provide additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.

Requirements Level of Community Spread (as determined by state and local health officials)	Red Phase (Substantial Spread) Schools (for in-person instruction) and Most Child Care Facilities Closed	Yellow Phase (Minimal/Moderate Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Green Phase (Low/No Spread) Schools may provide in-person instruction only in accordance with <u>Department of Education guidance</u>	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities.. Staff will have the opportunity to self-identify as high risk so accommodation 	<ol style="list-style-type: none"> Staff will have the opportunity to self-identify as high risk so accommodation can be made prior to returning to face-to-face instruction. The Continuity of Education Plan is to be followed for those students that may not be able to attend due to high risk. 	<ol style="list-style-type: none"> Staff will have the opportunity to self-identify as high risk so accommodation can be made prior to returning to face-to-face instruction. The Continuity of Education Plan is to be followed for those students that may not be able to attend due to high risk. Remote learning and telework will continue as appropriate as 	John Rushefski/ Superintend ent	Screening survey, Screening and exposure protocols	Y

	<p>can be made prior to returning to work.</p> <p>4. Remote learning and telework will continue as appropriate as determined by district administration.</p>	<p>3. Remote learning and telework will continue as appropriate as determined by district administration.</p>	<p>determined by district administration.</p>			
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>1. District facilities are closed.</p> <p>2. Only essential staff report to district facilities.</p> <p>3. All essential staff will be required to wear a face mask or shield in all public areas in the school with the following exceptions:</p> <p>a. Eating or drinking when spaced at least 6 feet apart</p> <p>b. Seated at desks or assigned work spaces at least 6 feet apart</p> <p>c. Engaged in any activity at least 6 feet apart</p>	<p>1. As per the Governor's <u>Order Requiring Universal Face Coverings announced July 1, 2020</u>, all staff will be required to wear a face mask or shield in all public areas in the school with the following exceptions:</p> <p>a. Eating or drinking when spaced at least 6 feet apart</p> <p>b. Seated at desks or assigned work spaces at least 6 feet apart</p> <p>c. Engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.).</p> <p>d. Medical exemption</p> <p>2. Face covering means a covering of the nose and</p>	<p>1. As per the Governor's <u>Order Requiring Universal Face Coverings announced July 1, 2020</u>, all staff will be required to wear a face mask or shield in all public areas in the school with the following exceptions:</p> <p>a. Eating or drinking when spaced at least 6 feet apart</p> <p>b. Seated at desks or assigned work spaces at least 6 feet apart</p> <p>c. Engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.).</p> <p>2. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made</p>	<p>Lori Lienhard/Director of Security</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>	<p>Facemasks, Plexiglass face shields, PPE</p>	<p>Y</p>

	<p>(e.g. face-covering breaks, etc.).</p> <p>d. Medical exemption</p> <p>4. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including</p>	<p>mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.</p> <p>3. Educational staff will be provided with face masks and/or plexiglass face shields to maximize visibility during instruction.</p> <p>4. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community.</p>	<p>of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.</p> <p>3. Educational staff will be provided with face masks and/or plexiglass face shields to maximize visibility during instruction.</p> <p>4. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community.</p>			
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	<p>but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.</p> <p>5. Essential staff will be provided with face coverings and other PPE as needed for their job responsibilities.</p> <p>6. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community.</p>					
<p>* Use of face coverings (masks or face shields) by students (as appropriate)</p>	<p>1. District facilities are closed.</p> <p>2. Only essential staff report to district facilities.</p>	<p>1. As per the Governor’s <u>Order Requiring Universal Face Coverings announced July 1, 2020</u>, all students will be required to wear a face mask or shield in all public areas in the school with the following exceptions:</p> <p>a. Eating or drinking when spaced at least 6 feet apart</p>	<p>1. As per the Governor’s <u>Order Requiring Universal Face Coverings announced July 1, 2020</u>, all students will be required to wear a face mask or shield in all public areas in the school with the following exceptions:</p> <p>a. Eating or drinking when spaced at least 6 feet apart</p>	<p>Lori Lienhard/Director of Security</p> <p>Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator</p>	<p>Face masks, face shields, PPE</p>	<p>Y</p>

		<ul style="list-style-type: none"> b. Seated at desks or assigned work spaces at least 6 feet apart c. Engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.). <ol style="list-style-type: none"> 2. Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Students are not required to show documentation of evidence of an exemption. 3. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that 	<ul style="list-style-type: none"> b. Seated at desks or assigned work spaces at least 6 feet apart c. Engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.). <ol style="list-style-type: none"> 2. Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Students are not required to show documentation of evidence of an exemption. 3. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from 			
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		<p>covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.</p> <ol style="list-style-type: none"> Face coverings must adhere to local school dress code policy. Students will be provided with a face covering should one be required and not brought from home. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community. 	<p>household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels.</p> <ol style="list-style-type: none"> Face coverings must adhere to local school dress code policy. Students will be provided with a face covering should one be required and not brought from home. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community. 			
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<ol style="list-style-type: none"> District facilities are closed. Only essential staff report to district facilities. 	<ol style="list-style-type: none"> Allow vulnerable students to complete their coursework virtually through remote learning. Allow an early transition for vulnerable students to go to classes where necessary. 	<ol style="list-style-type: none"> Allow vulnerable students to complete their coursework virtually through remote learning. Allow an early transition for vulnerable students to go to classes where necessary. 	<p>Thomas Lesisko/ JTAHS Principal</p> <p>Holly Mordaunt/ PKC Principal</p> <p>Shawn Albert/ LBM Principal</p>	N/A	N

<p>Strategic deployment of staff</p>	<ol style="list-style-type: none"> 1. District facilities are closed. 2. Only essential staff report to district facilities. 3. Remote teaching and learning will occur as per the Continuity of Education Plan with teachers at home. 4. Title I, IST, EL, and special education teachers will work with regular education teachers to identify those students so as to provide additional academic support to those students more adversely affected by the remote learning done under the Continuity of Education Plan. 5. Use of school psychologists, guidance counselors and social workers 	<ol style="list-style-type: none"> 1. Use of paraprofessionals to assist in instruction of students in separate classrooms under the guidance of the classroom teacher to allow for greater separation of students to enforce 6 feet social distancing guidelines. 2. Use of athletic trainers and substitute nurses to manage screenings and the wellness room (routine student medical care) while designated school nurses manage the quarantine room. 3. Title I, IST, EL and special education teachers will work with regular education teachers to identify those students so as to provide additional academic support to those students more adversely affected by the remote learning done under the Continuity of Education Plan. 4. Use of school psychologists, guidance counselors, and social workers to provide necessary mental health support and social emotional learning by reaching out to students at school and home. 	<ol style="list-style-type: none"> 1. Use of paraprofessionals to assist in instruction of students in separate classrooms under the guidance of the classroom teacher to allow for greater separation of students to enforce 3 ft-6 ft social distancing guidelines. 2. Use of athletic trainers and substitute nurses to manage screenings and the wellness room (routine student medical care) while designated school nurses manage the quarantine room. 3. Title I, IST, EL and special education teachers will work with regular education teachers to identify those students so as to provide additional academic support to those students more adversely affected by the remote learning done under the Continuity of Education Plan. 4. Use of school psychologists, guidance counselors, and social workers to provide necessary mental health support and social emotional learning by reaching out to students at school and home. 5. Use of permanent long-term substitute teachers to ensure availability of high-quality substitute teachers in each school. 	<p>John Rushefski/ Superintendent</p>	<p>N/A</p>	<p>N</p>
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	to provide necessary mental health support and social emotional learning by reaching out to students at home.	5. Use of permanent long-term substitute teachers to ensure availability of high-quality substitute teachers in each school.				
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Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, & disinfecting for COVID-19 mitigation	Custodial Staff Technology Staff	Theodore LaRizzio/Director of Building & Grounds	Online & In-person	Vendor-supplied training resources	6/1/20	8/15/20
Cleaning, sanitizing, & disinfecting for COVID-19 mitigation	Professional Staff	Theodore LaRizzio/Director of Building & Grounds	Videoconference via Google Meet/Zoom	Google Meet/Zoom license	8/15/20	8/30/20
Phased Reopening Plan: Teaching and Learning	Professional Staff	Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator Katherine Doll/Coordinator of Academic Resources	Videoconference via Google Meet/Zoom	Google Meet/Zoom license	8/15/20	8/30/20
Cafeteria Procedures and New POS Systems	Cafeteria Staff	Karrie Flaim/Director of Nutrition	Webinar	New POS systems and scanners, PrimeroEdge remote training	8/15/20	8/30/20

Visitor Screening	Office Staff	Lori Lienhard/Director of Security/Interim Transportation Director	Webinar/Remote Training	Raptor Visitor management system and remote training	8/15/20	9/15/20
Contact Tracing	Pandemic Response Team	Lori Lienhard/Director of Security/Interim Transportation Director	Webinar/Remote Training	PA Department of Health Webinar	6/10/20	6/30/20
Staff and Student Screening	Professional Staff	Lisa Lienhard/JTAHS School Nurse Rhonda Hope/LBM School Nurse	Video-conference via Google Meet/Zoom	Google Meet/Zoom License	8/1/20	8/25/20
Social Distancing Protocols	All employees	Lori Lienhard/Director of Security/Interim Transportation Director Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	Video-conference via Google Meet/Zoom	Google Meet/Zoom License	8/1/20	8/30/20
Phased Reopening Plan	All employees	John Rushefski/Superintendent Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	Video-conference via Google Meet/Zoom	Google Meet/Zoom license	8/1/20	8/27/20
Transportation Protocols	Bus & van drivers	Lori Lienhard/Director of Security/Interim Transportation Director	In-person	N/A	8/1/20	8/25/20
Special Education Reopening Protocols	Special Education Staff	Sandra Michalik/Director of Special Education	In-person	N/A	8/1/20	9/30/20
Hybrid Blended Learning Classroom using Swivl Devices	Professional Staff	Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	In-person	Swivl PD, Swivel devices, iPads, microphones, speakers	8/15/20	9/30/20

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Phased Reopening Plan	School Board and Community	John Rushefski/ Superintendent Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	Online meeting	7/15/20	7/30/20
Phased Reopening Plan	All employees	John Rushefski/ Superintendent Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	Online meeting	7/16/20	7/30/20
Phased Reopening Plan	Parents	John Rushefski/ Superintendent Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator	All-call and Email	7/16/20	7/30/20
Parent and Student Survey: Option for Learning	Parents	John Rushefski/ Superintendent	Online Survey	8/3/20	8/10/20

		Jerome A. Brown Jr./Director of Technology/Pandemic Coordinator			
Parent communication: Start of School	Parents	John Rushefski/ Superintendent			
Sports & Athletics	Coaches, Athletic Trainers, Parents	Dustin McAndrew/Athletic Director	Google Meet/Zoom, Information placed on Website	7/20	Ongoing

Health and Safety Plan Summary: Jim Thorpe Area School District

Anticipated Launch Date: 8/27/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Cleaning, Sanitizing, Disinfecting, and Ventilation Processes and Procedures: The Jim Thorpe Area School District recognizes that having facilities that are well-ventilated, regularly cleaned, sanitized, and disinfected is an essential and vital component for risk mitigation for COVID-19. During the spring closure of school facilities, every room in every district building was deep cleaned and sealed off, with facility use limited to essential office areas. In addition to the normal summer cleaning regimen, which in itself requires a full custodial staff, processes and procedures are being implemented for daily cleaning specific to COVID-19 risk mitigation. During the normal school day, custodial staff will conduct their established responsibilities as well as focusing their efforts on high traffic and high contact areas for cleaning, disinfecting and sanitizing regularly throughout the day, with a dedicated custodian in each building designated for COVID-19 cleaning duties. Additional cleaning, disinfecting and sanitizing will be done nightly in all areas. Acquisition of new air mister disinfectant machines will allow for a more thorough cleaning of each room on a surface level, and additional disinfectant supplies that meet OSHA and CDC requirements are being obtained with funds from the CARES grants. Materials Safety Data Sheets will be made available for all cleaning, disinfecting and sanitizing supplies. HVAC systems will be regularly maintained with regular filter replacements by properly certified staff to maintain proper ventilation as per district guidelines. There will be enhanced</p>

ventilation of all buildings through increasing the amount of outside air into the HVAC systems.

Technology & Equipment Cleaning: As the district has a one-to-one initiative, Project OLE, with iPads and MacBook Aairs, as well as a myriad of robotic and STEAM electronic materials, UV light sanitizing carts and cabinets will be used to properly disinfect those devices safely, which will be done by the technology support staff and STEAM teachers. All classroom teachers will be provided with small UV light wands and disinfecting wipes to assist in disinfecting classroom surfaces and equipment. Physical education and sports equipment will be disinfecting following the procedures outlined in the district's Resocialization into Sports JTASD Athletics plan. Cleaning, sanitization and disinfection of school buses will be done by the contracted transportation provider following district guidelines.

Preventative Practices: Hand sanitizer will be readily available at all staff and visitor entrances. Disinfectant wipes and/or sanitizer will be available in offices and classrooms where staff and students can clean surfaces throughout the school day. The district will discontinue use of water fountains, install touchless water bottle fillers and encourage use of water bottles from home or provide water bottles when possible.

Maintenance staff will use approved disinfectant and a cleaning process that ensures proper dwell time, cleaning and disinfecting of high-touch surfaces and horizontal surfaces, focusing on common gathering and public areas. The district will ensure safe and correct usage/storage of cleaning and disinfection products, including storing them securely away from students.

In the case of a positive COVID-19 test result of a staff, student or visitor who was in a district facility, the areas of the building used by the sick person will be closed off. There will be a wait period of at least 24 hours before cleaning and disinfecting. If 24 hours duration is not feasible, then the wait period will extend as long as possible.

	<p>All public-facing staff personnel will have clear barriers installed along with visual floor signage to instruct staff and visitors on proper social distancing as needed.</p> <p>The district administration will use the school announcement systems, digital signage, email and emergency call system reminders for sanitizing throughout the day and provide overall reminders for appropriate social distancing.</p> <p>All district staff will be provided with appropriate face covering and PPE materials as needed or required for their job responsibilities. N95, KN95 and surgical masks will be available for distribution.</p> <p>Training: Custodial staff will be provided additional training via online resources on COVID-19 risk mitigation cleaning, disinfecting and sanitizing methods, and appropriate PPE will be provided to all staff. Training will be provided to all district staff on proper cleaning, sanitizing and disinfecting procedures prior to the opening of school. Staff will be asked to complete a feedback survey after training to assess their readiness level in regards to these procedures, with additional follow-up training provided as requested to ensure that all staff are prepared to implement these cleaning procedures effectively.</p> <p>Personnel and Processes: Due to the increased need for cleaning, disinfection, and sanitization specific to COVID-19 risk mitigation, an additional custodian in each building will be requested to hire for designated day shift, with their duties specifically designated for cycling through the building doing frequent inspections and cleaning, disinfecting and sanitizing of high traffic areas. These maintenance processes are the same in both the green and yellow phase, with the exception of a deep detailed cleaning day on the designated district remote learning day for all students should the yellow phase plan be activated. The Pandemic Response Team will monitor COVID-19 procedures throughout the year to ensure that all action steps are being followed and to make adjustments to the plan as necessary.</p>
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Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>The Jim Thorpe Area School District will be responsive to the needs of the families and community as it works to implement educational delivery while protecting both the students and the staff. Parents and staff were surveyed to gather their input as to moving forward in reopening schools. The district plans to monitor the current health environment and local, state and CDC guidance and will adjust models of educational delivery, social distancing and safety protocols to meet the ever-shifting dynamics of the situation.</p>
<p>Limiting the sharing of materials among students</p>	<p>Teaching & Learning: During the green phase, all students will be returning at 100% capacity 5 days a week under a traditional classroom model while following responsible social distancing and safety protocols. In the yellow phase, students in grades K-5 will be returning at 100% capacity 4 days/week, and a designated remote learning day Friday to allow for detailed deep cleaning. Students in grades 6-12 will return at 50% capacity, with half the students reporting Monday and Tuesday, the other half reporting Wednesday and Thursday, and a designated remote learning day Friday to allow for detailed deep cleaning. During the yellow phase, special education students will be encouraged to continue in person instruction for 4 days/week as these students often rely on daily routines and social interactions to address their individual learning needs. Special education students that are vulnerable and at high risk for illness will be encouraged to continue remote instruction as these students' health can be affected by COVID-19. Special education evaluations and IEP meetings will be held face-to-face in the green and yellow phases, and remotely as needed in the yellow and red phases. Targeted interventions will be implemented to provide</p>
<p>Staggering the use of communal spaces and hallways</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	

Other social distancing and safety practices

additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.

In both the green and yellow phase, remote learning is allowable and is the personal decision of each student/family. Families opting for remote learning are encouraged to use the district's platform for a blended learning hybrid classroom with livestreaming synchronous instruction throughout the school day. A blended learning hybrid classroom using Swivl devices, iPads and videoconferencing platforms will be set up to allow for synchronous instruction for students who opt to remain at home due to COVID-19 concerns. During the red phase, schools will be closed and remote learning will take place for all students using prescribed learning platforms and devices as outlined in the district's Continuity of Education Plan.

Classrooms and Learning Spaces: In the green phase, classrooms and other learning spaces will be organized to maintain a minimum of 3 feet social distance, with 6 feet being the preference where possible. In the yellow phase, 6 feet will be the target social distancing range. In the yellow phases, students may be split into separate classrooms under the supervision of the classroom teachers and paraprofessionals to allow for proper separation. In the green and yellow phases, there will be a reduction of existing furniture in rooms and elimination of shared seating and classroom equipment where feasible. Students will be grouped together in the classroom throughout the day with only necessary transitions, with teachers travelling to the students' classrooms as required to minimize hallway traffic. Student desks may have clear plastic dividers to provide separation and protection where deemed necessary.

Teachers will designate areas that are safety/no-cross zones in the classroom.

Communal Spaces: To minimize congestion, hallways and stairwells will be marked for directional traffic flow, with staggered class release times as conditions warrant. Locker assignments will be strategically placed to minimize sustained contact, with no lockers used in grades 6-8. Locker rooms will be closed. Gyms, cafeteria/commons, auditorium and gym spaces will be utilized to provide additional learning spaces to allow for increased social distancing. Outdoor spaces will be utilized for physical education classes and other classroom instruction as weather conditions warrant. Unnecessary congregation of staff or students in parking lots, offices, hallways and other communal spaces will be discouraged. Use of the faculty room will be limited to work/copy purposes only, with teachers encouraged to eat lunch in their classrooms. Hall passes will be issued using a digital system to eliminate shared hall passes and track hallway traffic and contacts. Large assemblies will be eliminated in all phases. Sports and activities will be limited as to the number of spectators allowed in all phases as conditions warrant. Band, choir and school play performances may be impacted as per state guidelines, with live-streaming of performances encouraged where possible.

Lunch and Cafeteria: Serving lines with markings for social distancing will be implemented, with staggered meal servings. Students will eat in the classroom and/or the cafeteria/commons with seating spaced 3 ft (green) or 6 ft (yellow) to promote social distancing. No sharing of foods, trays and utensils permitted, with the use of disposable plates and utensils promoted. Salad bars and condiment stations will be eliminated. New POS systems will allow

for touchless scanning of student IDs for purchases. Use of pre-packaged boxes or bags for each student instead of traditional serving lines may be considered as conditions warrant. Cleaning of cafeterias and serving areas throughout the school day will be conducted after each meal service. Additionally, no outside food/drinks for communal sharing such as for celebration of birthdays/holidays is permitted in the classroom or any office area.

Hygiene Practices: Staff and students are expected to adhere to hygiene practices set forth by CDC and DOH. Personal protective equipment will be utilized by staff and students in accordance with current CDC and DOH recommendations. Staff and students will be required to wash their hands and use hand sanitizer frequently, with additional hand sanitizer supplies and hand washing areas stationed throughout the buildings. Signage promoting healthy habits and germ-spreading prevention will be posted throughout the schools. New curriculum will be implemented on promotion of healthy habits, COVID-19 risk mitigation and proper hygiene.

Transportation: The Jim Thorpe Area School District uses Brandywine Carbon Transportation as the contractor for student busing, with some school-owned vans. The district is working closely with Brandywine Carbon Transportation to develop appropriate transportation processes, procedures and schedules designed to promote social distancing and safety. To this end, drivers and bus monitors will be screened prior to reporting for work. Drivers will be required to wear a face mask during entry or exit of students during bus stops, while monitors should wear masks at all times on the bus. Parents will be asked to keep children separated at the bus stops and to avoid any unnecessary congregation. Drivers and bus monitors will do a cursory screening of children prior to

boarding the bus when possible and prevent students from boarding the bus who exhibit overt symptoms of illness. In the green and yellow phase, student seating will be limited to 48 students, at no more than 2 per seat, and students will be required to wear face masks. Increased ventilation of the school bus with open windows will be implemented as weather permits. There will be no eating on the bus. Arrival and dismissal times at school will be staggered to reduce congestion at entrances and exits. No alternate bus stop requests will be honored during the duration of this plan. Buses will be cleaned, disinfected, sanitized and ventilated between each run. Field trips will be limited to no/low risk local areas in the green phase and eliminated in the yellow phase.

Visitor Policies: The Jim Thorpe Area School District recognizes the need for appropriate restrictions to manage visitors to district facilities. For the duration of this plan, only essential visitors will be allowed into school facilities, such as educational staff, support personnel, law enforcement, vendors, volunteers, and contractors on a limited basis for specific purposes required to conduct the business of the district. Parental access to the school will be limited for educational purposes only, such as meetings and medical reasons. Remote meetings will be encouraged when possible. Parent dropoff and pickup of students will be managed via a software platform, with parents not permitted to enter the building. All visitors to the building will be pre-screened with a self-reporting survey and temperature check through a visitor management system. Hand sanitizer will be provided at visitor entrances. Visitors and volunteers will be required to wear a face mask at all times when in the buildings. Use of the facilities by external groups will be highly

	<p>limited in the green phase and eliminated in the yellow and red phases.</p> <p>Training: All district personnel will be provided with training on COVID-19 risk mitigation, including proper procedures for cleaning, disinfection, and sanitization, as well as processes designed to foster appropriate social distancing. Training will be done by in-house staff and through outside resources, including online curriculum. Feedback will be solicited after training, with followup training scheduled as needed to ensure that all staff are comfortable implementing these procedures.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The Jim Thorpe Area School District recognizes the responsibility of monitoring staff and student health is a responsibility that should be shared by all stakeholders through an active and honest screening protocol, with decisive action dictated by factual information and guidance.</p> <p>Staff Screening Protocol: Staff will be required to complete a screening survey daily prior to reporting for work, which will be monitored by designated district personnel. Staff who self-report symptoms should stay home and contact their supervisor for further instructions. Staff will be checked for high temperature (100.4 or greater) upon entering the school building. Staff who are found to have a high temperature (100.4 or greater) after several screenings will</p>

be sent home at the direction of the school nurse with instructions on the proper protocol to follow for return. Return to work will be dictated by the [screening and exposure protocol](#). Staff may participate in remote teaching or telework as determined by district administration and medical guidance until it is deemed safe for them via a doctor's note to return to work. The district will initiate a review process for any staff who indicate they are unable to work due to a COVID-19 related circumstance, following leave rights, absence protocols, and district employment policies. In the red phase, only essential staff as designated by the superintendent will report to district facilities, and will follow the stated screening protocols. The district will determine whether it is feasible or permitted for non-essential staff to work remotely. If remote work is not possible, decisions regarding lack of work status or furlough status will need to be determined.

Student Screening Protocol: Parents will be asked to pre-screen their children for symptoms and keep them at home should they exhibit symptoms or report possible COVID-19 exposure. Bus drivers, van drivers and monitors will do a cursory screening of students and prohibit students from entering the bus who exhibit overt symptoms. Upon reporting to school, students will be screened for high temperatures (100.4 or greater). If found positive for a high temperature (100.4 or greater), student(s) will be moved to a secondary screening area for additional screening. Should a high temperature reading(100.4 or greater) persist or other symptoms present, student(s) will be moved to a quarantine room monitored by the school nurse, who will determine the severity of the student's condition. The school nurse will communicate to the parent(s)/guardian(s) of the student in regards to the status of the child, instructions for pickup from school, and the protocols to follow in regards to return to school. Student(s) may

participate in remote learning as determined by the parent(s) and medical guidance until it is deemed safe for them via a doctor's note and are comfortable to return to school.

Visitor Screening Protocol: Visitors will be required to complete a [screening survey](#) and a temperature check prior to entering a district facility, which will be monitored by designated district personnel. Visitors who self-report symptoms will be sent home at the direction of the designated district personnel with instructions on the proper protocol to follow for return. Return to school will be dictated by the [screening and exposure protocol](#).

Communication Protocols: The superintendent will be responsible for managing the notification of staff, students, families and parents of any confirmed COVID-19 illness or exposure in the district. The superintendent will decide when any COVID-19 exposure or confirmed illness reaches the level of public notification, after consultation with the Pandemic Response team and school board. Any communication will be conducted through the district's emergency alert system via phone calls and emails, and may be posted on the district website. Any change in safety protocols or school closures as a result of a change in phase of spread will be communicated through the same processes, after consultation with the Pandemic Response team and school board. The school nurses and superintendent will contact the PA Department of Health as necessitated by confirmed illness and/or exposure to COVID-19 to initiate contact tracing and mitigation procedures. There will be strict adherence to HIPPA regulations with all communications.

Training: The district superintendent, administration staff, school nurses, and athletic trainers will receive appropriate training on screening and exposure protocols, contact tracing and other

	<p>COVID-19 mitigation processes as deemed appropriate and necessary. Training will be done through online resources and in person resources provided by the PA Department of Health and through the district’s partnership with the Lehigh Valley Health Network (LVHN). Feedback will be gathered after training and additional training will be provided to ensure that all staff are comfortable implementing the appropriate screening and exposure protocols.</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Face Coverings: The Jim Thorpe Area School District will comply with the Governor’s Order Requiring Universal Face Coverings announced July 1, 2020 that designates that all staff and students all will be required to wear a face mask or shield in all public areas in the school with the following exceptions: eating or drinking when spaced at least 6 feet apart; seated at desks or assigned work spaces at least 6 feet apart; or engaged in any activity at least 6 feet apart (e.g. face-covering breaks, recess, etc.). Any staff or student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and staff or students who would be unable to remove a mask without assistance are not required to wear face coverings. Staff and students are not required to show documentation</p>

of evidence of an exemption. Face covering means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth. "Face coverings" may be factory-made, sewn by hand, or improvised from household items, including but not limited to, scarves, bandanas, t-shirts, sweatshirts, or towels. Face coverings must adhere to local school dress code policy. Staff and students will be provided with a face covering should one be required and not brought from home. This process will be modified to meet any future orders from the state in regarding face coverings and be communicated to the staff, students, and community.

Students and Staff at High Risk of Illness: Staff will have the opportunity to self-identify as high risk of illness so accommodation can be made prior to returning to face-to-face instruction or work. For those students that may not be able to attend due to high risk of illness, the option for remote learning will be available, following the Continuity of Education Plan. Remote teaching and learning and telework will continue as appropriate as determined by district administration.

Substitute Staff: The Jim Thorpe Area School District stipulates that the availability of qualified substitute teachers and nurses was a concern prior to the COVID-19 pandemic, and will only be exacerbated as a result of the current situation. The district will take all possible steps to reach out to current and prospective substitute teachers and nurses so as to provide a sufficient supply as needed. The hiring of two long-term substitute teachers per school is recommended to ensure availability of high-quality substitute teachers for instruction.

Strategic Staff Deployment: The district will leverage the highly qualified paraprofessionals in assisting classroom teachers in their instruction, with the possibility of needing to split classes into separate rooms to maintain appropriate levels of social distancing as determined by the current phase of spread. Use of the district athletic trainers and substitute nurses will be considered to manage screenings and maintain wellness rooms for routine student medical care, while the designated school nurses will manage the quarantine rooms that will be set up for students and staff who may come to school and be found COVID-19 symptomatic during screening. Guidance counselors, social workers, and school psychologists will identify and work with students who require additional mental health support and/or social emotional learning. Special education, Title I, EL and MTSS teachers and paraprofessionals will implement targeted interventions to provide additional instructional support to students at-risk of not graduating on time, students with disabilities, students who struggled with prior remote learning this past spring, English Language Learners, and other students identified as academically at-risk.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the Jim Thorpe Area School District reviewed and approved the Phased School Reopening Health and Safety Plan on **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.